Technical Project Manager

Apply Now

Company: LotusFlare

Location: Bogotá

Category: computer-and-mathematical

Responsibilities

Ensure that best practices and defined project management processes and standards are adhered to for assigned projects regarding scoping and planning, issue management, risk management, change management, quality management, etc.

Establish the project plan baseline by collaboratively defining and documenting the project scope, including key milestones and dependencies.

Foster open communication and transparent collaboration among all team members and stakeholders.

Monitor project progress, identify and mitigate risks, and proactively address any roadblocks.

Assign and oversee the daily tasks of LotusFlare personnel assigned to the project while ensuring all team members are working toward established milestones.

Conduct regular meetings to determine progress and address any challenges, issues, or questions regarding assigned projects.

Prepare and provide periodic updates and status reports to internal and external stakeholders. Additionally provide data and metrics to key stakeholders.

Be a part of a Global Delivery Team, share experiences, and develop the PM discipline within LotusFlare to improve processes, methods, and tools with creative ideas.

Maintain and update project documentation, including project plans, risk registers, and progress reports.

Work with the latest collaboration tools, including Jira, Confluence, Trello, etc.

Job Requirements:
Bachelor's degree in Computer Science, System Information, Engineering, Business Administration, or any other relevant major.

5+ years experience in Project Management in a technical and/or software development environment, preferably in the Telecommunications sector, with exposure to Product Engineering teams and BSS/OSS development and integration.

Demonstrate a deep understanding of foundational Project Management processes, strategies, tools, and methods.

Strong understanding of agile methodologies (Scrum, Kanban, etc.).

A solid foundation in service-oriented and digital technologies is required to understand service interdependencies and technical solutions for multi-tiered systems.

Comfort and experience with cross-organizational communication; excellent written and verbal communication skills.

Experience in delivering products against a plan in a fast-paced, multi-disciplined, and often ambiguous environment.

Experience working independently to design, plan, and execute technical projects.

Able to distill data and articulate the rationale for making difficult trade-offs.

Additional certifications, a valid PMP designation from the PMI, and/or experience as a Scrum Master using the Agile methodology are assets.

Benefits LotusFlare provides:
Salary package that follow your growth

Yearly bonus

Trainings and workshops

Truly flexible working hours

Mentorship

LotusFlare Website and Social Media

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