

# Colombia Jobs Expertini®

## Talent Acquisition Specialist

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Company: Atlas

Location: Norte

Category: other-general

We believe in a world where growth thrives across borders and cultures. As an EOR, Atlas employs people to work for companies anywhere in the world. Before we came along, the only businesses offering a similar solution were essentially brokers. They'd outsource your HR and payroll services to third-party providers in different countries. Today, we're the only 100% Direct EOR in the world, partnering with clients to get to market 82% faster, at a reduced cost, and with lower risk through local expertise in over 160 countries. Atlas technology powers the idea that companies can employ whoever they want, wherever they are in the world. Through our cloud-based platform, we deliver the Human Resources infrastructure that underpins international growth, leaving companies free to focus on the strategy that makes it happen. We partner with our clients through their international life cycle from the first dip in the global pool until the moment it's time to set up their own entities and run payroll. Atlas is here from point A to point Z. The future of work is borderless, and so are we. So, it helps that our people are located around the globe — in the US, UK, India, China and beyond — and speak 90+ languages. Diversity and inclusion are at our core. Atlas invests in Environment, Social and Governance initiatives through our impact program. Impact is central to our vision as a business and at the heart of our culture. Through impact we are addressing our environmental impact for society, for the planet and for our long-term success. Employee wellness, diversity and charitable activities are at the core of our social responsibility. Impact ensures Corporate Governance operates ethically and responsibly while preserving our customers and employees' trust. We seek a highly organized and detail-oriented individual to join our internal Human Resources team as a Global

Talent Acquisition Specialist. In this role, you will be a key support member, contributing to our recruitment processes. If you thrive in a busy environment, have global recruitment experience, and are looking for a role that interacts with different levels and roles throughout the organization, this role is for you.

**Responsibilities:** Partner with hiring managers to understand staffing needs and develop tailored recruitment strategies. Source, screen, and interview candidates using various recruitment channels such as job boards, social media, networking, and referrals. Manage the end-to-end recruitment process, including job postings, candidate assessment, interview scheduling, and offer negotiation. Build and maintain strong relationships with candidates, ensuring a positive candidate experience throughout the recruitment process. Utilize data and analytics to track recruitment metrics, evaluate effectiveness, and identify areas for improvement. Stay updated on industry trends, best practices, and innovative recruiting techniques to enhance our recruitment processes.

**Ideal candidate will have:** Bachelor's degree in Human Resources, Business Administration, or related field. 3-5 years of experience in talent acquisition/recruitment in a global software or services organization. Experience working in HR Technology or EOR organization is a plus. Proven track record of sourcing and hiring top talent across various functions and levels. Strong understanding of recruitment processes, best practices, and employment laws. Excellent communication, interpersonal, and negotiation skills. Ability to thrive in a fast-paced, dynamic environment and manage multiple priorities effectively. Proficiency in applicant tracking systems (Greenhouse) or HR software/tools.

**What We Offer** The opportunity to work with a purpose — simplifying global expansion while supporting sustainable communities around the world. A diverse and inclusive environment, with over 40 nationalities represented, 90+ languages spoken, and a workforce made up of 52% women. Flexible PTO and birthdays off. Generous Parental Leave Program. Growth and development opportunities with access to Coursera – a leading learning and certification provider. The opportunity to challenge yourself in a high-performing organization and leave each day knowing you have made an impact.

This position description may not describe all duties, responsibilities, and skills associated with this position. It is intended to portray the major aspects of the job. Other duties or skills may be required.

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