

# Colombia Jobs Expertini®

## Talent Acquisition Specialist

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Company: Typescouts

Location: Bogotá

Category: business-and-financial-operations

**Position:** Talent Acquisition Specialist

**Salary:** \$1100-\$1500/month USD, plus bonus for each hire you make

**Hours:** General EST hours, with some overlap needed 6-9pm timeframe on some days to do interviews in other timezones. Flexible.

**Benefits:** 13th month pay, stipend to use on health, and flexible vacation/sick leave

**About Us:** Typescouts is a headhunting agency helping businesses hire Filipino and South American talent. We help both sides of the equation: companies in America hire remote talent at a lower cost than locally, and Filipino/South American talent gets paired with a pre-vetted company with a well paying, remote job.

We're serious about having a great internal culture, and want to make sure you can have a job you love for the long term.

### **Job Overview:**

As a Talent Acquisition Specialist, you will be responsible for sourcing, engaging, and hiring exceptional candidates at Typescouts. You'll be working on various client profiles, doing end-to-end recruitment work for both the Philippines and South America/LatAm.

### **Requirements**

Partner with hiring managers and team leaders to understand their talent needs and develop recruitment strategies to attract top candidates globally.

Utilize a variety of sourcing methods, including online job boards, social media, professional networks, and talent databases, to identify and engage with potential

candidates.

Conduct initial screenings and assessments of candidates to evaluate their qualifications, skills, and cultural fit for remote and global roles.

Coordinate and schedule interviews across different time zones, ensuring a seamless and positive experience for candidates and hiring teams.

Manage the end-to-end recruitment process, including job postings, candidate sourcing, interview coordination, offer negotiation, and onboarding.

### **Qualifications:**

Proven experience as a talent acquisition specialist or recruiter, with a focus on sourcing and hiring candidates globally.

Proven experience in the South American/LatAm market

Proven experience hiring candidates for US companies

Familiarity with active sourcing (outbound)

If you've read this far, please include the word blue in the 'summary letter' section of application. No other info in the summary portion is necessary.

### **Benefits**

Fully remote role

Competitive salary plus bonuses for each hire you make

13th month pay

Stipend to use on health

Flexible vacation/sick leave

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## Cross References and Citations:

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