

# Colombia Jobs Expertini®

## Supply Chain Analyst.

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Company: EMAPTA

Location: Bogotá

Category: other-general

### Job Description

#### Opportunity Awaits: Join the Retail Revolution!

Immerse yourself in the captivating world of retail with DPLG, formerly known as ID Beauty, a pioneer in the industry since 1992. Founded by Alexandre Cukier and later expanded by Claude Palatin, our client's journey has been defined by innovation and excellence, having achieved unparalleled heights and ranking among the top companies in the Paris region for EBITDA performance. With a distinguished Banque de France 3+ rating and a legacy of financial stability, our client's success speaks volumes. From pioneering brands to esteemed partnerships, DPLG excels in every facet of the retail landscape. Join us and be part of a legacy defined by innovation, excellence, and enduring success.

#### A Preview of Your Role

Be part of our client's team as **Analista de Compras**, overseeing inbound vessel shipments, coordinating with warehouses, and driving operational excellence. Utilize your expertise in shipment supervision, logistics processes, and SAP BY DESIGN to contribute to our client's success in the retail industry.

#### Rise to the Challenge: Chart Your Course in Retail

Employment Type: Indefinite Term Contract

Shift: 9AM to 5PM

Work Setup: Remote, Bogotá/Medellin

**Unleash Your Potential: Take Charge in Retail Operations**

Coordinate inbound vessel shipments from France to the USA with a freight forwarder, averaging around 2 containers per week.

Maintain constant communication with the freight forwarder to track container movements, including arrival at port and warehouse.

Notify warehouses of inbound shipments and prepare packing lists accordingly.

Conduct weekly meetings with three warehouses to ensure effective coordination and operations.

Generate outbound order requests for customer pickups from warehouses.

Input purchase orders and invoices on SAP BY DESIGN.

Enter customer sales orders and invoices on SAP BY DESIGN.

Send necessary documents to suppliers and customers via email.

Conduct ad-hoc analysis using Excel by consolidating data from various Excel sheets.

Independently pull relevant data using Excel formulas and functions such as X/VLOOKUP, pivot tables, INDEX MATCH, and margin calculations.

## **Requirements**

### **Elevate Your Skills: Thrive in the Retail Arena**

Understanding of the supply chain and ERP concepts.

Experience in supervising shipments.

Knowledge of non-perishable goods shipments and logistics processes.

Familiarity with warehouse operations.

Preferred proficiency in French.

Highly advantageous experience with SAP BY DESIGN.

Proficiency in Excel formulas and analysis techniques.

Competency in Excel functions including X/VLOOKUP, pivot tables, INDEX MATCH, and margin calculations.

## **Benefits**

### **Empower Your Future: Rewards Await in Retail**

5-day work week

Work-items provided

Indefinite term contract

Additional vacation leave

Direct exposure to clients

Career growth opportunities

Supportive work environment

Prime office locations

Access to Emapta Academy

Prepaid medicine coverage

### **Discover Emapta, where your career meets Colombian vibrancy!**

Emapta is not just a global outsourcing powerhouse; it's a hub of opportunity infused with the lively spirit of Colombia. Joining us means becoming part of a community that values the unique cultural mosaic of our country. With a proven track record and an array of international clients, Emapta provides a robust platform for your professional journey without the need for you to hop into a plane and work abroad.

At Emapta, we go beyond being a workplace; we're a community that treasures the harmony between professional and personal life. Emapta is a cultural melting pot that fosters innovation, collaboration, and continuous learning. Immerse yourself in our dynamic

culture and contribute to an organization that puts employee well-being at the forefront.

We look forward to welcoming you to the Emapta family in Colombia.

#EmaptaExperience

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