

Senior Accountant

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Company: Emapta

Location: Bogota

Category: business-and-financial-operations

Job Description

Unlock Global Opportunities Without Leaving Home!

While many companies demand long hours and office presence, we understand the importance of work-life harmony. Our commitment to a permanent remote work arrangement empowers you to customize your work environment, setting the stage for increased productivity and a healthier work-life balance. No more tedious commutes or rigid office hours—just the freedom to excel in your role while maintaining the lifestyle you desire. Discover a role that redefines what it means to work in the modern world, all from the comfort of your own home.

Job Description

We are seeking a dynamic **Senior Accountant** with 5-10 years of experience in financial accounting and reporting, payroll, AP / AR, and inventory management. In summary, this function will be responsible for managing day-to-day financial and accounting functions across 3 teams/lines of business and several states. The ideal candidate will possess a deep understanding of U.S. accounting practices, demonstrate leadership abilities, and possess the skills to drive the financial health and transparency of our organization.

Here's an overview of your future role:

Employment Type: Indefinite Term Contract

Shift: Monday to Friday | CO Time: 8 am to 5 pm.

Work Setup: Remote/Work from Home

What do you need to succeed?

English Level: C1

Experience: 5+ years & USA practice experience

Proficiency in accounting software and applications.

Deep knowledge of U.S. GAAP.

Strong analytical, problem-solving, and organization skills.

Proven leadership abilities and experience managing a team.

Excellent communication and interpersonal skills.

Attention to detail and a high level of accuracy in preparing and entering financial information.

Ability to handle confidential information in a discreet and professional manner.

Tech Stack: Microsoft office. Skype.

What awaits you in this role?

Financial Accounting: Manage and oversee daily accounting activities to ensure compliance with U.S. GAAP and company policies.

Financial Reporting: Prepare monthly, quarterly, and annual financial statements, as well as other internal and external financial reports.

Payroll Management: Run the payroll process in liaison with the external provider, ensuring accurate and timely compensation to employees.

Develop the ability to bring the tasks in-house and oversee processes in the future.

Accounts Payable and Receivable: Liaise with the Operations and Admin Team and maintain accurate financial records of AP and AR, including reconciliations.

Make weekly payments of AP.

Inventory Management: Liaise with the Operations team for accurate recording and reporting of inventory.

Provide insights and recommendations to optimize inventory control and valuations.

Budgeting & Forecasting: Collaborate with leadership in cash-flow analysis, budgeting, and forecasting processes, providing financial insights and analysis.

Leadership: Mentor and guide junior accounting staff, fostering a culture of continuous learning and accountability.

Audit & Compliance: Coordinate with the Operations team for various insurance and license renewals and obligations, as well as internal and external auditors, ensuring all documentation is available for audit processes.

Process Improvement: Identify opportunities for operational improvements, drive efficiencies, and streamline workflows.

Why choose us?

Prepaid medicine for your peace of mind

Remote/Work from Home arrangement

Work items (laptop, mouse, and headset)

Standard government and Emapta benefits

5 extra days of vacation leave (20 in total) that could be monetized

Upskilling through Emapta Academy

Diverse and supportive work environment

Whom you'll work with:

Our client, Hear Now, is an independently owned and operated hearing service provider. They specialize in providing treatment on a no out-of-pocket treatment basis for individuals with noise-induced hearing loss and tinnitus. At Hear Now, they excel in identifying whether people may have hearing loss due to noisy jobs. Their Qualified Practitioners are highly skilled at determining the level of hearing loss/tinnitus and the likely cause. Our client's professionals dedicate their time and expertise to provide people with a free evaluation of their hearing.

Who are we?

Discover a world of possibilities at **Emapta** , where your career takes flight in stability and growth. Join a team that thrives on camaraderie, supporting each other to achieve excellence

together. Experience the satisfaction of being recognized for your contributions with competitive compensation packages that reflect your skills and commitment. Immerse yourself in a positive work culture that encourages collaboration, innovation, and personal development. We provide you with the platform for your success, empowering you to reach new heights in a supportive and inclusive environment.

With a wide roster of international clients from various industries and a proven track record of success, **Emapta** offers a stable foundation for your career. Team up with like-minded professionals who are passionate about making a meaningful impact through premium global opportunities at your fingertips. Apply now and create a better future with us.

#EmaptaExperience

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