

Quality Control Specialist

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Company: Critical Mass

Location: Bogotá

Category: other-general

As a Quality Control Specialist, you are an excellent communicator who is able to work closely with Producers, Design Supervisors, Production Designers, Studio Artists and Technical artists to ensure assets are successfully delivered without errors. Mitigating risks and managing QC can be challenging, but your organizational and interpersonal skills are up to the test.

Through working closely with our content creation department, ArtBot-Studio, you have a wholistic view of all the projects to ensure excellent Quality Control. As a self-starter, you work with the team from a projects creation, to its archival. You apply your Quality Control skills to production outputs large and small including video executions, mobile applications, HTML banners and digital products. You are excited by the fast pace of advertising and work to support the team.

You Will:

Monitor production compliance to provided standards and guidelines

Check for copy alignment, spelling, technical specification alignment, and technical errors on any output produced.

Communicate errors and expected results clearly through written reports

Attend daily and weekly meetings with production and post-production teams to gather QC requirements.

Monitor e-mail inbox and communication channels for incoming work

Report QC project status to Design Supervisors, Producers, and QC Lead

Understand production/post-production workflow and advise when errors could be introduced.

Organize, track, and ensure quality of final files before delivery to trafficking team or clients.

Assist with data ingest and file archival on our various cloud tools and servers alongside the Asset Management team.

You Have:

Advanced English level (B2+/C1 reading, writing, and conversation).

2+ years in an advertising agency or other production or post-production studio

Strong communication skills

Knowledge of editing video and audio in software including Davinci Resolve & Premiere

Broad knowledge of Adobe Suite software including but not limited to Photoshop & After Effects

Understanding of video delivery specs and exporting standards

Strong organizational skills with experience in video file sharing

Strong sense of catalog organization and file naming convention to manage file storage

Keen eye for design principles and strong attention to detail.

The Talent Team at Critical Mass is focused on ensuring we provide the best training, mentorship, and employee experience possible! CM new hires & employees are the future of our organization, and we want to set you up for long-term success. In an effort to do so, we expect our team to work from an office a minimum of 3 days a week. The ask stems from our want to:

Strengthen opportunity for continuous learning

Improve collaboration and team relationships.

Increase employee engagement

We understand that not everyone may feel comfortable with this expectation, so we ask that you please let us know immediately if there are any concerns.

Critical Mass is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We do not tolerate discrimination on the basis of race, national origin, gender, gender identity, sexual orientation, protected veteran status, disability, age, or other legally protected status. If you are an individual with disabilities who would like to request an accommodation, please reach out to.

We are committed to fostering diversity, equity, and inclusion within our pool of candidates, with a target of achieving at least 50% representation from underrepresented communities. The Critical Mass Talent Acquisition team will only communicate from email addresses that use the URLs criticalmassandus@greenhouse-mail.io. We will not use apps such as Facebook Messenger, WhatsApp, or Google Hangouts for communicating with you. We will never ask you to send us money, technology, or anything else to work for our company. If you believe you are the victim of a scam, please review your local government consumer protections guidance and reach out to them directly.

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