

Colombia Jobs Expertini®

Producer (Digital & Broadcast)

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Company: Hylink Digital

Location: Bogotá

Category: arts-design-entertainment-sports-and-media

Who We Are Modest is a super humble, world-class, larger-than-life creative company, chock-full of amazing people who like to make unbelievably cool things. But you know, modestly. It was founded by Ryan Gerber (Our CCO) in 2024 to create Modest things on a global scale. That's right we got all the letters covered (APAC, LATAM, US, EMEA) and we've got the type of modest talent that you can only scope on a global scale to do the type of cool things we wanna do. And we really like to make thoses cool things whenever we get the opportunity to. In every medium, even the ones that don't exist yet (yes, we know this is kind of ambitious). So let's make some modest headlines. Together.

<https://www.supermodest.co/> Responsibilities: Develop, Coordinate and manage project timelines, schedules, and budgets. Leverage your existing networks as well as ours to produce local and international productions for digital as well as broadcast. Work with internal/external teams as well as any outside vendors and resources to get projects made under budget and on-time, but also be able to manage clients if we need to push things out. Conduct regular meetings with the project team to ensure project progress is on track. Work with clients to define project goals and objectives. Create project documentation, including status reports, budgets, and schedules. Manage project risks and issues and provide proactive solutions. Ensure that all project documentation is up-to-date and accurate. Monitor project progress against the project plan and identify opportunities for improvement. Ensure that all project deliverables meet the client's requirements and are of high quality. This is why broadcast experience is a must. You need to be able to work on a large productions as well as small ones, adapting to whatever the needs are. Requirements: Bachelor's degree or

relevant experience in film, TV and digital production. 6+ years of experience in media production and project management. Strong project management skills with experience managing budgets, timelines, and resources. Relevant examples of work Excellent communication and collaboration skills. Strong problem-solving skills and attention to detail. Extensive knowledge of media production techniques and technologies. A strong pool of resources in terms of relevance possible partners and knowledge of the industry. Proficiency with project management tools and software. Ability to work independently and in a team environment. Ability to manage multiple projects simultaneously. Ability to grow this practice Powered by JazzHR

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