

Colombia Jobs Expertini®

Payroll Associate USCAN - City Storage Systems, Bogota

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Company: City Storage Systems

Location: Bogotá

Category: office-and-administrative-support

Who we are

At City Storage Systems, we're building Infrastructure for Better Food. We help restaurateurs around the world succeed in online food delivery. Our goal is to make food more affordable, higher quality, and convenient for everyone. We're changing the game for restaurateurs, whether they're entrepreneurs opening their first restaurant all the way through to your favorite global quick-service restaurant chains.

Job Description

We are seeking a highly skilled detail-oriented North America payroll analyst to join our team in Colombia. The ideal candidate will have extensive experience in managing payroll processes across multiple states in North America with Proficiency in ADP Celergo and Workday.

What you'll do

Execute end-to-end payroll processing for multiple states in North America.

Ensure accurate and timely payroll disbursements in compliance with local regulations and company policies.

Collaborate with HR, Finance, and other relevant departments to gather payroll-related information.

Maintain up-to-date knowledge of local payroll regulations, tax laws, and compliance requirements in North America.

Act as the primary point of contact for employee payroll inquiries and issue resolution.

Utilize Workday systems to manage and optimize payroll processes.

Generate payroll reports and analytics for management review.

Participate in payroll-related projects and system enhancements.

What we're looking for

Bachelor's degree in Finance, Accounting, or related field.

An advanced level of English is required as you will have constant communication with managers and coworkers in all the Americas region.

Proficiency in Microsoft Excel is a requisite for this position.

Proven experience as a payroll analyst with a focus on the North America region.

In-depth knowledge of Workday payroll systems.

Strong understanding of local payroll regulations and compliance requirements.

Excellent analytical and problem solving skills.

Exceptional attention to detail and accuracy.

Ability to thrive in a fast-paced, dynamic work environment.

Why join us

Growing market: You'll be focused on an \$80 billion market that's projected to reach at least \$500 billion by 2030 in the US alone.

Changing the restaurant industry: You'll be part of a team that helps restaurants succeed in online food delivery.

Collaborative environment: You will receive support and guidance from experienced colleagues and managers, helping you to learn, grow and achieve your goals, and you'll work closely with other teams to ensure our customer's success.

What else you need to know

This role is based in Bogota office. We believe that people do their best work when they are together. As a company, we're in the marketplace of ideas and innovation. When you're constantly innovating, changing how an industry works, inventing new products and processes - and we are doing all these things - we believe we're better as a team in-person. That's why all of our teams (except for our field-based roles) are now working from one of our office locations 5 days a week. Looking forward to sharing more about a Career of Substance at City Storage Systems!

Ready to join us as we serve those who serve others?

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