

Patient Care Coordinator Physician

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Company: Emapta

Location: Bogota

Category: healthcare-practitioners-and-technical

Job Description

Unlock Your Career Potential: Join Our Client's Team as a Clinical Care Coordinator!

Get ready to take your customer service career to new heights with our international client's new role! Imagine a job that offers you global opportunities, an international position without leaving the country, and perks you won't easily find elsewhere. As a Patient Care Coordinator Physician with our client, you'll embark on a journey filled with career growth, learning, and the chance to make a real difference. Join our client's team in Bogotá and experience a world of possibilities right at your doorstep.

Job Description

As a **Clinical Care Coordinator**, you will play a pivotal role in the healthcare team, working diligently to prevent unnecessary hospitalizations and ensuring the well-being of assigned patients. Your responsibilities encompass a wide range of tasks aimed at maintaining patient health, education, and adherence to medical recommendations. You will collaborate closely with the medical team in the USA to achieve these objectives.

Here's an overview of your future role:

Employment type: Indefinite term contract

Shift: Monday to Friday | 9:00 am to 6:00 pm EST.

Work Setup: Onsite, Bogotá

What do you need to succeed?

English Level: C1

Education: Medical Degree

Experience: 3+ years

Demonstrated leadership skills and the ability to work effectively in a team. Profound knowledge of clinical medicine.

Strong research skills and the capability to relay information to patients. Exceptional organizational skills and the ability to follow up diligently.

A commitment to ensuring the highest standards of patient care.

Fluent communication in both English and Spanish is preferred

Tech Stacks: Computer Savvy, Microsoft office experience (Word, Excel, Power point) and Teams

What awaits you in this role?

Responsible for a designated patient caseload, focusing on proactive prevention of hospital admissions.

Conduct daily, weekly, or monthly follow-ups to ensure patients have access to and are adhering to prescribed medications.

Schedule and verify patients' appointments, offering necessary assistance in securing timely care.

Educate patients on their medications and wellness practices to keep them happy, healthy, and hospital-free.

Lead and guide the team with your advanced medical knowledge. Provide clinical guidance and support to the nurse team.

Demonstrate exceptional multitasking abilities to manage various aspects of patient care.

Accurately input patient data into the company's medical system, maintaining up-to-date records.

Specialize in the healthcare needs of geriatric populations, ensuring their ongoing well-being.

Implement preventive measures, examinations, and medication adherence to promote and

sustain health.

Oversee and audit compliance with established protocols and information accuracy.

Escalate medication changes or critical situations as necessary.

Vigilantly assess patients' conditions to ensure hospitalization is only recommended when absolutely necessary.

Skillfully filter cases to determine the appropriate course of action.

Why choose us?

5 Days work week

Prepaid medicine

Work-Items (laptop, mouse, and headset)

5 extra days of vacation leave (20 in total) that could be monetized

Direct exposure to our clients

Career growth opportunities

Promotion path

Diverse and supportive work environment

Prime Office Locations - Bogotá and Medellín

Up skilling: Emapta Academy

Whom you'll work with:

Our client, HG Doctors, is a healthcare management company founded in 1979 and headquartered in Hallandale Beach, Florida. With over 100 dedicated employees, HG Doctors serves medical practices across Florida, Georgia, and South Carolina. Our client's offices boast a prime location with easy access via major roads, providing convenience for all. With an unwavering commitment to exceptional services, their skilled doctors and staff deliver compassionate care. Our client takes pride in their state-of-the-art equipment and modern sterilization system, going beyond industry standards for your safety and comfort.

Who are we?

Discover a world of possibilities at **Emapta** , where your career takes flight in stability and growth. Join a team that thrives on camaraderie, supporting each other to achieve excellence together. Experience the satisfaction of being recognized for your contributions with competitive compensation packages that reflect your skills and commitment. Immerse yourself in a positive work culture that encourages collaboration, innovation, and personal development. We provide you with the platform for your success, empowering you to reach new heights in a supportive and inclusive environment.

With a wide roster of international clients from various industries and a proven track record of success, **Emapta** offers a stable foundation for your career. Team up with like-minded professionals who are passionate about making a meaningful impact through premium global opportunities at your fingertips. Apply now and create a better future with us.

#EmaptaExperience

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