

Colombia Jobs Expertini®

Logistics Coordinator

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Company: Philip Morris International

Location: Colombia

Category: other-general

Be a part of a revolutionary changeAt PMI, we've chosen to do something incredible. We're totally transforming our business and building our future on one clear purpose – to deliver a smoke-free future. With huge change, comes huge opportunity. So, wherever you join us, you'll enjoy the freedom to dream up and deliver better, brighter solutions and the space to move your career forward in endlessly different directions. Wherever you join our crucial 47,-strong Operations team, you'll have the opportunity to make an impact. PMI's shift from selling cigarettes to our new smoke-free products has changed the way we work. New products bring new challenges – in the way we source and buy raw materials, in the way we engineer and manufacture, and in our supply chain planning. We are looking for a Logistics Coordinator in Medellin. Your day to day:

- Ensure, with the Logistics team in charge, the administration of the document "Tornaguía" at the national level: timely legalization of all the documents, audit of all legalization documentation, issuance of all forwarding and DPT Turntables and resolution /monitoring of problems that may arise in the process together with the External Affairs and/or Tax teams.
- Inventory management in SAP of all distribution centers, performing required movements between warehouses and status, product receptions, mapping of unavailable product (breakdowns, shortages, expirations), inventory controls with logistics operators, inventory adjustments and claims to third parties.
- Monitor and control all Tornaguías requests and legalizations nationwide to ensure that they are done within the times authorized by law
- Monitor and guarantee that all supporting documentation for Tornaguía legalizations is duly stored in the application available for this purpose. Generate alerts to those responsible in case it is wrong or documents are

missing. •Manage all issues that arise in the legalization process and/or request for Tornaguías with the areas in charge of solving, External affairs, taxes, Logistics. •Manage inventory controls between SAP and third-party logistics operators and between our different systems to ensure data accuracy in line with physical inventory. •Manage inventory adjustment flows according to Functional Standard requirements, guaranteeing approvals and documentation required in destruction processes, adjustments and/or collection from third parties. •Make claims to transporters and logistics operators for damage, loss, or theft of the product, adjust the inventory in the system and subsequently charge according to functional standards. •Carry out all movements and inventory in the inventory management systems between warehouses, warehouses, and status according to the needs of each distribution center. •Generate operational reports of the different operations, guaranteeing service levels for all internal and external clients. Who we're looking for: •Bachelor's degree in business administration, Industrial Engineer, or any related areas •Experience in inventory management, knowledge of product movements in distribution centers, and its subsequent translation into information systems •Knowledge in managing inventory control systems: ERP, WMS •Knowledge of office tools •Ability to lead multidisciplinary teams, and ability to relate with external operators and different areas of the company. •Service vocation to timely respond to requests for information, support operations and resolve difficulties in the logistics process with a sense of urgency.

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