Colombia Jobs Expertini®

Human Resources Director - R25702

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Company: presbyterian manors of mid-america Location: Colombia Category: other-general

Full Time, Day Shift, Monday through Friday Posted04/15/2024 Start Your Career Today! Apply Online at Inquire with our office at 316-652-6217

Salay Range: \$55,000 - \$60,000

Pay based upon experience!

Aberdeen Ridge is bringing a new way to view senior living in Colorado Springs. One that's built on the vision you have for your retirement years. That's rooted in Christian values and service to older adults of all faiths. And one that surrounds you with vistas that inspire. Here at **Aberdeen Ridge**, we have a special culture of learning, growth and engagement. This culture starts with our friendly team members. Everything we do is about providing a great experience for our residents and is rooted in our heritage as a faith-based, not-for-profit organization. We have a wonderful, caring and long-tenured team, and we are always looking for the next addition to join us.

Be**EMPOWERED** to actively participate in the lives of our residents and their families. Join the PMMA team to provide the best quality of life and care for our residents!

The **Human Resources Manages** responsible for performing HR-related duties on a professional level and works closely with other members of the senior living community supporting the overall mission of the organization. This position carries out responsibilities in the following function areas: recruitment, onboarding, employee relations, worker's compensation, FMLA, payroll time card submission and knowledgeable of company

benefits. The Human Resources Manager will consult with the Executive Director, Regional Human Resources Director or corporate Human Resources regarding policies, procedures and terminations.

EDUCATION, EXPERIENCE AND/OR TRAINING:

Prefer a Bachelor's degree in business administration or human resources, but not required.

Minimum of 3-5 years professional experience in human resources administration preferred.

Computer proficiency in Word, Excel, and the ability to learn HRIS programs.

SHRM certification preferred, but not required

PMMA offers a generous employment benefits package that includes health care and insurance benefits, paid time off, scholarships and more for employees that work a minimum of 30 hours a week.

BENEFITS:

Nursing Loan Payment Program

Educational Assistance Scholarship Program

Paid Time Off

Health, Dental and Vision Insurance

Continuing Education Units

403(b) Retirement Plan

Life Insurance / Dependent Supplemental Life Insurance

Accidental Death and Dismemberment Insurance

Short-term disability / Long-term disability

Group Critical Illness, Accident Insurance and Hospital Indemnity

Employee Assistance Program

Employee Discounts at Various Retailers

Employee Referral Bonus Program

Keywords: Human Resources, Human Resources Director, Human Resources Generalist, Human Resources Coordinator, Customer Service, Non-Profit, Hero, Health Care, Health-Care

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