

Digital QA Analyst

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Company: MRM

Location: Bogotá

Category: computer-and-mathematical

A QA Analyst in MRM will focus mainly on executing test plans, in order to identify problems and their causes, over the digital products we produce.

This position is dynamic and constantly evolving, which requires flexibility, initiative and adequate adaptation and management of changing priorities.

MAIN RESPONSIBILITIES

- Execute different scenarios and testing procedures.
- Implement the use of appropriate tools depending on the type of project and its technology.
- Identify, analyze and document the defects of each digital product, whatever their origin, following the good practices of the area.
- Document defects through the software of projects tracking in use, - for example, Jira -, respecting the established methodology for such purposes.
- Execute testing procedures within the framework of the general planning of the project, adjusted to the scope and the defined delivery dates.
- Thoroughly review the documentation available for each production, in order to ensure full compliance of the requirements, their execution and minimization of risks.
- Develop a culture oriented to service and results, with emphasis on on-time and high-quality deliveries.
- Encourage true teamwork, inside and outside the area.
- Demonstrate a broad management of the internal client, the attention and solution of common problems, understanding that we are complementary areas of the same service.

- Promote and keep open and constant communication with the QA Specialist and QA Supervisor.
- Escalate to the QA Specialist and QA Supervisor any problem in the entry of information, which could prevent the environmental conditions for the performance of the QA task.
- Be open to the assignment of varied work within the QA area.
- Communicate clearly and effectively the status of the projects that are under QA control.
- Participate actively in project meetings where fundamental aspects for the execution of the QA task are defined.
- Attend retrospective meetings and be ready to share experiences and work collaboratively on different points of improvement, applicable in future productions.
- Proactively propose changes in work processes, with focus on productivity.
- Participate in different training courses, with the aim of acquiring cross-project/technology skills.
- Participate in the different DE&I actions proposed by the company.

REQUIREMENTS

- Preferably, student or graduate of careers linked to the business: Degree in Informatic Systems, Systems Engineer, Degree in Communication, Graphic or Multimedia Designer, Marketing, Advertisement or related, or demonstrate equivalent experience.
- Computer Skills: Advanced management of Windows, Mac, Android and iOS, MS Office and Adobe packages, web browsers, mobile apps and online communication tools: Emails managers, MS Teams, Zoom or similar.
- Preferably, some knowledge in project tracker tools (Ex., JIRA).
- Preferably, some knowledge in the use of repositories and version managers (Ex. SVN, GIT).
- Preferably, some knowledge of agile methodologies.
- Preferably, knowledge in testing methodologies.
- Advanced level of written and oral English.

COMPETENCES

- Commitment to the quality of work and results.
- Ability to develop tasks under minimal supervision, with initiative and good judgment.
- Flexibility.
- Ability to set priorities.
- Analytical and methodical thinking.

- Troubleshooting.
- Ability to work under pressure.
- Adaptability.
- Good interpersonal relationships.
- Assertive and empathic communication.
- Attention to detail.
- Autonomy.
- Knowledge of the industry and the market.

LEADERSHIP

N/A

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