

Assistant Business Control Manager

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Company: EMEA3 Recruitment

Location: Colombia

Category: other-general

Retail Operation Control and Financial Review

Prepare and analyses Macau management reports (weekly sales report, P&L actual, expense reports, etc)

Partner with accounting team on actual monthly process - provide monthly accruals, cost allocation, and review journal entries

Check in SAP POs and BW system to ensure proper expense booking before month-end closing

Provide analytical and support on luxury market environment (competitor market updates, tourists arrivals and spending analysis, etc.)

Collaborate with Macau stores and functions on expense control and variance analysis, assist the monitoring of store deposits status

Collaborate with Macau stores to ensure operational and internal control are implemented according to company's guidelines (inventory management, sales monitoring, vendor management, etc.)

To follow up purchase requisitions, invoices, petty cash expenses approval

Build financial models and perform ad-hoc analysis per management request

Financial Budgets and forecasts

Support and assist in Macau budgets and forecasts detailed working files

Review and get details on functional department' budgets and forecasts submissions

Coordinate and monitor Macau budget/forecasts timeline and submission among departments

Profile

Minimum 5 years or above financial/analytics experiences, preferably in retail industry

Degree in Accounting, Finance or equivalent, with a recognized professional qualification will be an advantage

Fluent in both written and spoken English and Chinese

Excellent analytical, audit management, supervisory and administrative skills

Excellent presentation and interpersonal skills, has the ability to communicate effectively both in writing and verbally

Additional information

We offer attractive remuneration and career opportunities to the right candidate. Excellent training and career opportunities will be provided.

All applications will be treated in strict confidence and used only for recruitment purpose.

Applicants who are not invited for an interview within 4 weeks may be considered for other suitable positions within the Group over a one-year period, after which their personal data will be destroyed.

#J-18808-Ljbffr

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